



**The Seventh Hong Kong Web Symposium: A Web Odyssey  
Substitution Note**

The Hong Kong Web Symposium Consortium,  
C/o Social Sciences Research Centre,  
The University of Hong Kong, Pokfulam Road, Hong Kong.  
(Tel: 2249 1875; Fax: 2547 4442; Attention: Miss Annie Cheng)

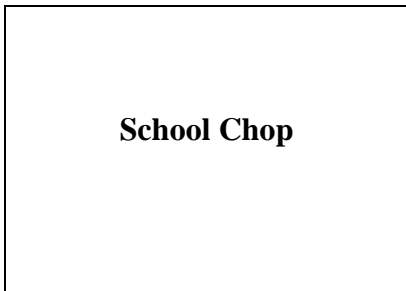
Dear Sir/Madam,

My teacher (Mr./Ms.\* \_\_\_\_\_) is unable to attend the Web Symposium on the following date(s):

Date(s): \_\_\_\_\_

To prevent wastage of public money, my teacher (Mr./Ms.\* \_\_\_\_\_) with email:

\_\_\_\_\_ will be the substitute for the said symposium.



Signature of School Head: \_\_\_\_\_

Name of School Head: \_\_\_\_\_

(block letters, please)

Name of School: \_\_\_\_\_

Date: \_\_\_\_\_

*\* Please delete as inappropriate*

**The Seventh Hong Kong Web Symposium: A Web Odyssey  
Notice of Absence**

The Hong Kong Web Symposium Consortium,  
C/o Social Sciences Research Centre,  
The University of Hong Kong, Pokfulam Road, Hong Kong.  
(Tel: 2249 1875; Fax: 2547 4442; Attention: Miss Annie Cheng)

Dear Sir/Madam,

My teacher (Mr./Ms.\* \_\_\_\_\_) is unable attend the Web Symposium on the following date(s):

Date(s): \_\_\_\_\_

Reason(s) for absence:

---

---

---

---

Reason(s) for failing to make substitution on time:

---

---

---

---

<b>School Chop</b>
--------------------

Signature of School Head: \_\_\_\_\_  
Name of School Head: \_\_\_\_\_  
(block letters, please)

Name of School: \_\_\_\_\_  
Date: \_\_\_\_\_

\* Please delete as inappropriate